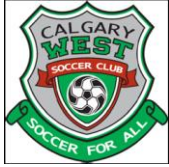


# Calgary West Soccer Club

## Access Fund Policy



### Background:

As is displayed on the crest of our club, Calgary West Soccer Club (CWSC) firmly believes “Soccer for All” is more than a simple slogan, but a firm belief and core value of the organization. With this in mind, the CWSC board has developed a program to provide players who form part of a “Low Income Family” with some financial assistance so they can continue to participate in soccer activities.

### Policy Statement:

It is the policy of the Calgary West Soccer Club that players requiring financial assistance may apply to this program, are required to adhere and qualify to all rules outlined within this policy to be considered for the CWSC Low Income/Financial Assistance grants, and is the duty of the staff and Board Members of CWSC to see that the rules of this policy are followed without exceptions.

### Available funds:

Available funds will be approved by the board as part of the budget, and labelled specifically for this purpose. While there is not a requirement to exercise all available funds, it should not be exceeded without explicit approval of the board.

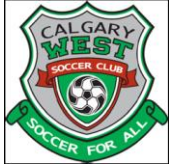
Only internal cost such as Program Fees, Academy, etc. can be covered by this program, no external costs such as Tournaments or others will be cover under this program.

### Selection Process:

- The Selection Committee will be formed by five members; three Board Members appointed by the board and the Club Executive Director, and another employee of the Club appointed by the ED.
- The selection committee have full decision authority to select players, in accordance with the rules outlined within this policy, as recipients of this program.
- Decision making criteria for each player should be documented at the time of selection and shared with the rest of the CWSC members.

### Communication:

Program and policy will be posted in the CWSC website where it will be accessible to all members. A link should be posted for program outline and Policy. **(Note: For the Outdoor 2011 season a transition exception applies whereby the Selection Committee will contact families**



**of players that haven't paid by tryouts, to identify those that may qualify for a grant. (Players should not be assigned to a team until payment or grant approval.)**

**Qualifying Criteria:**

Applicant will be required to meet the following criteria to qualify for a players grant.

- A formal application will be required to be submitted by parent or guardian of the low income family. (No staff, Coach or Board Member can submit applications for players)
- The application needs to be submitted within the specified dates posted by the club.
- Players will be required to re-qualify for every season.
- Players will be encouraged to apply for a KidSport subsidy.
- Application will require to meet one of the following 3 qualifying items listed and must be accompanied by the respective documentation:

**1. Receive assistance from Provincial Social Services.**

- Attach a photocopy of one of the following:

- A *currently dated* Social Services Benefit Card showing applicant's & student(s) names
- A current letter from Social Services verifying you are in receipt of assistance & the children listed are covered as your dependent.

**2. Low income but not on Provincial Social Services. - Attach a photocopy of the following:**

- The Alberta Works Child Health Benefit card **and** the letter of confirmation of renewal for the current year – DO NOT send Alberta Personal Health Card

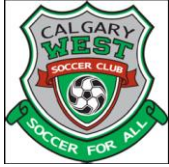
**Note:** Low-income families who receive Health Benefits from other companies can still receive coverage through Alberta Works Child Health Benefits at no charge

**3. Sponsored Conventional Refugees- Attach a photocopy of both of the following:**

- Parent(s) "Confirmation of Residency" papers indicating **Conventional Refugee**
- A *current* Citizenship & Immigration cheque stub

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Note: Applications without supporting documentation will be rejected automatically.

### **Grant Distribution:**

The following criteria should be applied as the Grant is being distributed:

- The percentage of the Grant for every player will be determined by the Selection Committee.
- Minimum grant will be 20% of fee cost.
- Maximum grant will be 80% of fee cost.
- Grant percentage can be lower than the one listed in application, however should not exceed the percentage requested in application.
- Receipt of support from KidSport will not exclude an applicant from receiving a Grant from CWSC; rather the amount of fee cost outstanding will just be reduced by the amount of KidSport funding received prior to the calculation of Grant percentage awarded.
- Discretionary grants can be recommended by Executive Director, and will require full board approval before execution.

### **Not Selected or Not Applying Players:**

- Players who fail to pay for programs and have not applied and qualified for assistance will not be assigned to a team.
- All players who are not selected as part of this program are expected to pay all fees.

### **Other efforts to subsidize players not related to this policy can be:**

- Business covering fees for a specific selected player.
- Bottle drives or other fundraising events executed by the team to cover tournaments or other requirements.

Please refer to CWSC Fundraising Policy for more details.